

ST PETER'S RC HIGH SCHOOL

PASTORAL CARE POLICY

November 2017

Mission Statement

St Peter's RC High School is a community founded on mutual love and care for the individual in which the Faith of the Church underpins all our activities. Christ is our model in striving for excellence in all that we do and in valuing the unique contribution and gift of every member of our school community. St Peter's is committed to working with home and parish to enable all pupils to succeed in life.



Rationale

St Peter's RC High School is conducted in accordance with the rites, practices and observances of the Roman Catholic Church to establish a community based on the love and care for the individual. In our approach to pastoral care, we aim to follow Christ's ministry as Shepherd which is 'affirming strengthening and healing' in meeting the needs of every member of our school community. To achieve this, the school will work together with home and parish and strive to develop all pupils to their full potential and to see that they are happy, healthy and safe. It cannot be overstressed that the pastoral care of our students is the responsibility of the whole community. Every member of staff plays a crucial part in supporting all the young people as every child matters to us.

The form tutor is essential to the effective pastoral care of pupils in the school. It is important that each pupil has somebody to whom he or she can turn to in times of trouble or need. A tutor must develop a good relationship with the members of his or her form. Form tutors have a particularly active role to play in the pastoral care and well-being of the pupils in their charge. It is essential that tutors build up close knowledge of their pupils, sharing important information with the appropriate head of year. Each of us, but particularly the tutor who has contact with the pupil on a daily basis, has the responsibility to develop the spiritual, moral, social and cultural dimensions of the pupil as well as caring for the academic progress and ensuring they are safe.

We all have the responsibility to plan and respond to the educational, emotional, spiritual and social needs of each pupil to ensure high expectations for all. Therefore, the structures within the pastoral care system of the school will seek to encourage and challenge each pupil to achieve his or her full potential:

- ❖ to help each pupil to grow in self esteem and self discipline and to be responsible for his/her actions;
- ❖ to encourage pupils to contribute and become active members of our school community;
- ❖ to make forgiveness and reconciliation an essential part of any pastoral/disciplinary process;
- ❖ to involve parents as partners in the educative and pastoral process;

- ❖ to accept the external agencies are an integral part of our pastoral care system and have a vital role to play;
- ❖ to ensure pupils are treated with respect and consideration at all times and particularly when they are in serious trouble and in great need of support;
- ❖ to raise standards and to strive for excellence in everything we do;
- ❖ to celebrate achievements, to evaluate performance and to constantly work towards school improvement;
- ❖ to ensure the safety of all young people by adhering carefully to the school's Safeguarding Policy.

Pastoral Structure

- Each pupil belongs to a form class and has at least 2 appointed form tutors whose responsibility is the pastoral care of each student
- Each form tutor follows the 'Guidance for Form Time' and deals with matters such as attendance, punctuality, uniform, attitude to learning, behaviour and academic progress, *monitoring of pupil planners and homework, promoting gospel values*. Tutors will normally remain with their form where possible from Year 7 to Year 11
- The five Heads of Year (all non-teaching staff) with a team of form tutors, are responsible for pastoral care of students in their year. They oversee their welfare and general discipline and are often the first point of contact for parents
- The Heads of Year form part of the wider safeguarding team of the school and liaise with external agencies such as Children's Social Care and School Health, liaising closely with the Designated Safeguarding Lead *and Deputy Designated Safeguarding Lead*
- Each Head of Year is supported by an Assistant Headteacher responsible for the welfare of their specific year group.

Amended statements added

**monitoring of pupil planners and homework, promoting gospel values*.*

and Deputy Designated Safeguarding Lead

- The school's Attendance and Behaviour Manager, G May, and a team of Pupil Support Staff are available at all times to support pupils in a wide variety of pastoral issues
- The team for 2017 is given below to illustrate how the structure works.

Year Group	Head of Year	Assistant Heads linked to year group
Year 7	K Fowler	L Jones
Year 8	L Arden	K Holden
Year 9	I Stenson	M Tomlinson
Year 10	A Jobey	F McGarvey
Year 11	H Hargreaves	M Ames

S Dempsey – Designated Safeguarding Lead

F Garvey – LAC / SENCO

G May – Attendance and Behaviour Manager

NB: Any staff names used in this policy may be subject to change each year.